

The Office of the Attorney General sponsors a volunteer Law Clerk program that provides law school students with an opportunity to serve the citizens of Maryland in a wide range of legal fields from criminal investigations and consumer protection to counsel to select state agencies. Law clerks have opportunities to perform legal research and writing, participate in witness and client interviews, as well as assist with litigation of claims filed with Maryland's trial, administrative, and appellate courts.

In practice, the Attorney General's Office is the largest and finest law firm in the State of Maryland. The breadth of the work performed by the Office is vast and encompasses criminal investigations and prosecutions, securities and antitrust actions, environmental enforcement, civil litigation, appellate advocacy, and representation of the State of Maryland in virtually every legal context. As counselors and litigators for the agencies, boards, commissions, officials, and institutions of Maryland State Government, the Office has a distinguished history of addressing complex legal issues successfully. From protecting the Chesapeake Bay against polluters to keeping Maryland's families safe from violence and unscrupulous business practices, the Law Clerk Program gives participants a chance to help the Office make a difference in communities all across the State.

### **Qualifications**

Law Clerks should have excellent research and writing abilities, strong communication and team skills, a great work ethic and a good attitude. Specific schedules will be determined based upon the needs of the division and the clerk's other commitments, in coordination with the law clerk's supervising attorneys. Volunteer law clerks are expected to work no less than 15-20 hours per week during school terms and no less than 30-40 hours per week during the summer for a minimum of 8 weeks. Law clerks may be eligible to receive course credit.

### **How to Apply**

Students should submit, in PDF, a resume, unofficial transcript, and an application form, which can be found on the Office's website, to Ronda Kirk at [rkirk@oag.state.md.us](mailto:rkirk@oag.state.md.us). Please write "2016 Law Clerk Program" in the subject line. Applicants who are invited for an interview may also be asked for a writing sample. Feel free to direct any questions about the program to Ronda Kirk by email or by phone at (410) 576-6352.

Please apply before October 15 for Spring, December 1 for Summer (1L students can apply until March 1 for Summer) and August 15 for Fall.